

Management Council

McKinley Williams

Notes

February 28, 2008

Management Council
Thursday, February 28, 2008
2:00 p.m., AA-145

Present: Linda Cherry, Tim Clow, Nick Dimitri, James Eyestone, Vicki Ferguson, Donna Floyd, Frank Hernandez, Vivian LaMothe, Priscilla Leadon, Marva Lyons, Carol Maga, Mariles Magalong, Jennifer Ounjian, Darlene Poe, Ellen Smith, John Wade, Janis Walsh
Absent: Yasuko Abe, Ken Blustajn, Bruce King, Aleks Ilich, Susan Lee, Chad Wehrmeister

Mack convened the meeting at 2:05 p.m.

Item	Outcome(s)
1. Collective Bargaining	There was a 10-minute discussion regarding collective bargaining. Linda Cherry reported on the faculty negotiations while Mariles reported on the Local 1 negotiations. After some discussion about evaluations for classified employees, Mack asked Mariles to resurrect the schedule for classified evaluations we had started after our last accreditation visit in 2002. Our district was cited for not having a timeline for classified evaluations and our college began a schedule for this task subsequent to our last accreditation visit. It has been six years since the last visit and there has not been a change in the contract.
2. Reports DGC, DMC, MSD, College Council	DGC - no report. Jennifer would like to be replaced on this committee. Linda volunteered to take her place on this committee as long as Linda could be replaced on DMC. DMC - Frank will replace Linda on this committee just for the remainder of the semester. Linda reported there was an electronic meeting which consisted of what to do with the remaining monies collected by the Management Executive Board several years ago for legal fees. There is approximately \$350.00 that was collected. The managers wanted to use the money to support Prop 92 but Judy Vroman said they could not legally do that. The managers then wanted to purchase a Kennedy-King ad for the annual program but Judy Vroman again so this was not a legal use of the funds. Nick suggested the managers take a vote to see if they still would like to have the monies used toward legal fees in the future or not. MSD - Janis announced the College Appreciation Day is slated for Friday, April 25, 12:00 noon to 2:30 p.m. All offices will be closed from noon to 1:30 p.m. that day to ensure everyone has a chance to eat. Frank is offering tours of the new Student Services Building as part of the activities for that afternoon. It was decided to keep the location of the event somewhere near

	<p>the new Student Services Building in order to tour the new facility and student plaza.</p> <p>College Council - Mariles mentioned the Foundation's new terms for the former \$3,000 budget augmentation. Mack explained further the Foundation's wishes are to spread the money as widely as possible and not to place a limit of \$3,000 for each awarded grant. The total maximum will still be \$50,000. If we decide to grant a department \$25,000 or more we will need to explain our reasons for this large award to the Foundation. These provisions will be announced at College Council.</p> <p>College Council also discussed and approved the objectives for the three strategic initiatives for 2007-2012.</p>
3. Enhancing Student Teaching and Learning Subcommittee	<p>Carol, Susan, Frank, James and Darlene were on the subcommittee and distributed their recommendations to Management Council. The subcommittee is recommending two courses of action: 1) improve the quality of managers' daily work activities; and 2) understand the requirements of our faculty and classified colleagues so that resources can be directed to needs. They propose doing this by offering managers training sessions on specific Datatel applications and other electronic tools and surveying the faculty and classified staff about their needs in the classroom and support services. Mack said the \$50,000 will be divided as follows: \$25,000 to faculty, \$15,000 to classified and \$10,000 to managers. Mack said the faculty have been in discussions on how to enhance student teaching and learning and some of their ideas include, but not limited to, teacher stipends for our own experts to continue the discussions that began on All College Day, stipends for instructors to develop on-line courses, and a Great Teachers Workshop on campus.</p> <p>There was some discussion on the survey part of the subcommittee's proposal.</p> <p>Priscilla said she is writing her five-year plan now and she could include professional development for CTE departments. This would help stretch the \$50,000 afforded by the Foundation. The Council approved Priscilla's suggestion. Mack asked the subcommittee to continue working on the development of the survey and to survey managers regarding their needs.</p> <p>Carol said we need to include support staff in the training process so not just managers know how to access specific kinds of Datatel information.</p> <p>Frank asked for one more volunteer on the subcommittee. Terence volunteered.</p>
4. Classified Recognition - Follow Up	<p>Vicki announced there was only one application submitted. There will be a meeting in April. Vicki reviewed the criteria once again and said she would send out the information once more. Managers will have until 4:30 p.m. tomorrow to submit their applications.</p>
5. FTES Goal	<p>Mack announced that we have had to cut the schedule by 5%</p>

	<p>due to overages in the C-contract budget. We need to stay within our C-contract budget this year as we do not have the money to pay for any overages. Therefore, we decreased our FTES goal for next year to 5,950 from 6,041 this year. LMC increased their goal to 7,450 and DVC decreased their goal by 100. We are going to try block scheduling this year as our productivity has decreased over the last few years as well. There was some discussion as to why our productivity has decreased. Mack and Carol explained that with the new regulations a few years ago, we lost concurrent enrollment, which hurt us gravely, especially with our physical education classes and the increase in tuition didn't help either. Mack continued to explain that we have a buffer in the district reserves this year if we run a deficit. However a continuation of deficit spending will not have positive consequences and would result in a downward spiral.</p>
6. Climate Survey	<p>Mack distributed the results from the climate survey of the faculty, classified and managers on all three campuses. He said he has the results from the district office too if anyone would be interested in viewing them. Our campus had the best responses out of the three colleges. Mack said we should commend ourselves for our attempts in boosting morale on campus but we should also continue our efforts. We also need to work with faculty so they are cognizant of the district's strategic directions. We also will be address ways to improve our climate as the year progresses.</p>
7. Other	
Around the Table	<p>Jennifer announced on March 5th at 6:00 to 9:00 p.m. in LA-100 they will show the video <i>Unnatural Causes</i> and have a panel discussion with Mayor Gayle McLaughlin of Richmond, Joe Ledbetter, Sharron Fuller, Director of the Ma'at Youth Academy and others on campus. This event is in collaboration with Ma'at Youth Academy.</p> <p>April 23rd is Unity Day and the ASU will hold peace activities and a car show. They are calling this event a "Block Party."</p> <p>Ellen announced the musical drama production of "Rivets" starting this weekend. There will be a matinee on Sunday with a dinner following at the Villa. The Foundation will be attending the Sunday matinee and dinner.</p> <p>The Foreign Language Department has been approved to hire a full-time Spanish instructor. Ellen said they hope to have this process completed by the end of May.</p> <p>Vicki announced progress reports are going out next week.</p> <p>Priscilla announced the CTE proposal is due March 3rd.</p> <p>Terence announced his event was very successful yesterday as they had standing room only in LA-100. The Community Collaborative Peace Forum - <i>Daddy Hunger</i> video and panel discussion was attended by filmmaker Ray Upchurch. The evening presentation yesterday was co sponsored by the Richmond Main Street Initiative and was held in the Knox Center. This event was also successful. Terence and Jennifer</p>

	will rerun the show from day event to show it to the ASU. Mack requested a copy for the Chancellor. The video <i>Vanished</i> will be shown tonight at 6:30 p.m. in LA-100 sponsored by the Sociology Department.
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Meeting adjourned at 3:35 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President